GOVERNEMNT OF ANDHRA PRADESH
ABSTRACT

General Administration (Services Welfare) Department – Service Associations – Amendments to bye-laws of Andhra Pradesh Non-Gazetted Officers' Association and change of nomenclature of Andhra Pradesh Non-Gazetted Officers' Association as Andhra Pradesh Non-Gazetted, Gazetted Officers' Association – Approved – Orders – Issued.

GENERAL ADMINISTRATION (SERVICES WELFARE) DEPARTMENT

G.O.Ms.No.6 Dated: 24,January, 2024

Read the following:-

1. G.O. Ms. No. 264, G.A. (SW) Dept, dated 22.01.2001.
2. From the President/General Secretary, A.P. NGOs' Association, letter dt.31-10-2023.
3. Govt. Letter No. GAD01-SW0SERA(AMBL)/1/2023-SW, dated:07.11.2023
4. From the President /General Secretary, A.P.N.G.Os' Association, Letter, dated: 22.11.2023 & 27.11.2023.

*****

ORDER:-

In letters 2nd and 4th read above. the President and General Secretary, A.P. N.G.Os' Association have stated that certain amendments to the Constitution of Andhra Pradesh Non-Gazetted Officers' Association were placed before the XXI State Council Meeting held at Vijayawada on 21st and 22nd August, 2023. The State Council has resolved for approval among others of change of nomenclature of "Andhra Pradesh Non-Gazetted Officers' Association" as "Andhra Pradesh Non-Gazetted, Gazetted Officers' Association" and proposed certain amendments to the bye-laws and requested the Government for approval of the proposed amendments to the bye-laws of their Association, duly relaxing Rule 3(1)(a) of A.P.C.S. Recognition of Service Association (ROSA) Rules, 2001.

2. After careful examination of the request of the President and General Secretary, A.P. N.G.Os' Association and material placed by them, Government have decided to accept the request of the Association except the membership to the employees of Andhra Pradesh Secretariat and that membership of the Association be restricted to Heads of Departments and below offices only.

3. Accordingly, Government in exercise of powers conferred under Rule 5 of the A.P. Civil Services (Recognition of Service Association) Rules, 2001 and in terms of Rule 3(2)(g) of the A.P. Civil Services (Recognition of Service Association) Rules, 2001, hereby approve the proposed amendments to the bye-laws of Andhra Pradesh Non-Gazetted Officers' Association as mentioned at Annexure to this G.O. in relaxation of Rule 3(1)(a) of the A.P. Civil Services (Recognition of Service Association) Rules, 2001 and also approved the following amendments:

i). The name of the Andhra Pradesh Non-Gazetted Officers' Association be changed as "ANDHRA PRADESH NON GAZETTED, GAZETTED OFFICERs' ASSOCIATION," (Article-1).

(PTO)

ii). "Andhra Pradesh Non Gazetted, Gazetted Officers' Association" shall include State, Branch, Capital City Branch, Special Branch and Unit (Article 2.1)

iii). Membership shall be open to all Government employees in service in Non Gazetted and Gazetted Cadre including those who are working in the Offices of Heads of Department and below offices, excluding employees of all cadres working in Andhra Pradesh Secretariat.

4. The President / General Secretary, the Andhra Pradesh Non-Gazetted Officers' Association shall take necessary action in the matter accordingly and furnish updated copies of bye-laws to the Government.

5. A copy of this order is available in online and can be accessed at https://apegazette.cgg.gov.in.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. POLA BHASKAR
SECRETARY TO GOVERNEMNT (SERVICES &HRM) (FAC)

To
The President/General Secretary, Andhra Pradesh Non-Gazetted Officers' Association, NGO Home, Vijayawada
Copy to:-
All Heads of Department.
All the Collectors and District Magistrates.
The Registrar of Societies, A.P. Vijayawada
The P.S. to Special CS to C.M.
The PS to Chief Secretary.
The PS to Secretary to Government Ser. & HRM), GAD.
SF/ SC (E-2257204)

//FORWARDED :: BY ORDER//

SECTION OFFICER

(Continued Annexure)

(Annexure to G.O.Ms.No.6, G.A. (SW) Dept. dated: 24,January, 2024
(Statement showing proposed amendments to Bye-Laws)

Sl. No	Art. No.	Existing bye laws of Andhra Pradesh Non-Gazetted Officers' Association	Amendment approved by the Government
1	2	3	4
1	Art-1	The Society, The Andhra Pradesh Non-Gazetted Officers' Association was Registered at Eluru (West Godavari District) as Society No.2 of 1950 under the Societies Registration Act. (Act.XXI of 1860) and recognised by the Government of Andhra Pradesh in G.O.Ms.No.2493, Dt.25-11-1954 and G.O.Ms.No.23, GAD Dt.06-01-1961 under ROSA Rules. It shall be known as the Andhra Pradesh Non-Gazetted Officers' Association. Its abbreviated form shall be 'APNGOs' Association'.	The Society, The Andhra Pradesh Non-Gazetted Officers' Association was Registered at Eluru (West Godavari District) as Society No.2 of 1950 under the Societies Registration Act. (Act.XXI of 1860) and recognised by the Government of Andhra Pradesh in G.O.Ms.No.2493, Dt.25-11-1954 and G.O.Ms.No.23, GAD Dt.06-01-1961 under ROSA Rules. Henceforth It shall be known as the ANDHRA PRADESH NON GAZETTED, GAZETTED OFFICERs' ASSOCIATION. Its abbreviated form shall be A.P.N.G.G.Os' Association.
2	Art-2.1	**In this constitution, unless the context otherwise requires :-** 'Association' means the 'Andhra Pradesh NGOs Association' which includes State, Branch, Capital City Branch, Special Branch and Unit.	**In this constitution, unless the context otherwise requires:-** Association means the "Andhra Pradesh Non Gazetted, Gazetted Officers' Association" which includes State, Branch, Capital City Branch, Special Branch and Unit.
3	Art-2.9	**Office Bearer*** means persons elected to the post of President, Associate President, Vice President, General Secretary, Secretary, Organizing Secretary, Publicity Secretary, Secretary (Women) Joint Secretary, Joint Secretary (Women), Treasurer and other posts as mentioned by the State Executive / State Council from time to time including District Executive Committee Members elected under Art. 66(5).	**Office Bearer** means persons elected to the post of President, Associate President, Vice President, Vice President (Women), General Secretary, Secretary, Organizing Secretary, Publicity Secretary, Secretary (Women), Joint Secretary, Joint Secretary (Women), Treasurer and other posts as mentioned by the State Executive / State Council from time to time including District Executive Committee Members elected under Art. 66(5).

4	Art-4.2	The Office of the District branches shall be at the Head Quarters of the Districts. The Head Quarters of the West Krishna Branch shall be at Vijayawada and for East Krishna Branch it shall be at Machilipatnam. Capital City Branch shall be at Hyderabad and Amaravati (Both places will run simultaneously during transition period of shifting of employees from Hyderabad to Amaravati in view of bifurcation of the State of Andhra Pradesh). In respect of the units, it shall be at their respective Head Quarters of erstwhile Taluk. For Special branches it shall be at the place as decided by the State Executive.	The Office of the District branches shall be at the Head Quarters of the Districts. The Head Quarters of the West Krishna Branch shall be at Vijayawada and for East Krishna Branch it shall be at Machilipatnam. Capital City Branch shall be at the capital of the State or of a place as decided by the Association. In respect of the units, it shall be at their respective Head Quarters of erstwhile Taluk. For Special branches it shall be at the place as decided by the State Executive.
5	Art- 6	**MEMBERSHIP:-** Membership shall be to all Government Employees in service in Non-Gazetted cadre other than working in the offices of Heads of Department and the Secretariat of Andhra Pradesh.	**MEMBERSHIP:-** Membership shall be to all Government Employees in Service in Non Gazetted and Gazetted Cadre including those working in the Offices of Heads of Department and below offices excluding under Artilce-6(1) (a) to (f) and also excluding employees of all cadres of employees working in Andhra Pradesh Secretariat and including all Government Employees under ARTICLE-6 (2)(a) to (g).
6	Art-6A	**CAPITAL CITY BRANCH : w.e.f. 1st Janury, 2016** Membership shall be to all Government employees in service in Non-Gazetted cadre working in State capital at Amaravati and Hyderabad & Secunderabad Municipal Areas including:	**CAPITAL CITY BRANCH :** Membership shall be to all Government Employees in service in Non Gazetted and Gazetted cadre working in State Capital at Amaravati excluding employees of all cadres working in Andhra Pradesh Secretariat:

		a) Working in the offices of the Heads of Department as defined in the Presidential Order 1975 from time to time and b) Employees not falling in the categories of Art.6 (1) (a) to (f) and falling under Art. 6(2)(a) to (c) and c) Working in the offices of Government Pleaders, Advocate Generals, Public Prosecutors and Administrator General and Official Trustee located in the premises of High court of Andhra Pradesh, Hyderabad and employees working in the office of the Government Pleaders located in the Andhra Pradesh Administrative Tribunal, Hyderabad and employees working in A.P Administrative Tribunal. d) Working in the Offices of Heads of Department in Krishna & Guntur Districts in view of temporary shifting of them due to State bifurcation.	a) Working in the offices of the Heads of Department as defined in the Presidential Order 1975 from time to time and b) Employees not falling in the categories of Art.6 (1) (a) to (f) and falling under Art.6 (2)(a) to (c) and c) Working in the offices of Government Pleaders, Advocate Generals, Public Prosecutors and Administrator General and Official Trustee located in the premises of High Court of Andhra Pradesh, Amaravati. d) Working in the Offices of Heads of Department in Krishna & Guntur Districts in view of temporary shifting of them due to State bifurcation.
7	Art-9.3	**POWERS AND FUNCTIONS :** It shall elect the President, Associate President, Eight Vice Presidents, General Secretary, Organising Secretary, Five Secretaries, Secretary (Women), Publicity Secretary and Treasurer.	**POWERS AND FUNCTIONS :** It shall elect the President, Associate President, 12 Vice Presidents, Vice President (Women), General Secretary, Organising Secretary, Five Secretaries, Secretary (Women), Publicity Secretary and Treasurer.
8	Art-11 F	To fill up by co-option vacancies of Office Bearers arising in the course of the term. The Office Bearers so co-opted shall have all the rights including the right to vote as other member of the council.	To fill up by co-option vacancies of Office Bearers arising in the course of the term. The Office Bearers so co-opted shall have all the rights including the right to vote as other member of the council. The term of co-opted Office Bearer is co-terminus with the post filled up.

9	Art-13.3A	--	**Vice President :** 1. Shall assist the President in discharge of his duties and shall exercise all or any of the powers delegated to him by the President. 2. The Senior Vice President shall be the in charge of the President / Associate President in the absence of President / Associate President and shall exercise all the powers of the President / Associate President and perform all duties.
10	Art-13.3B	--	**Vice President (W)**: **(New Article)** In addition to the duties of Vice President in 13.3A, the Vice President (Women) shall attend all the duties entrusted by the President in respect of Women and General issues and she shall work together with State Branch women wing and attend the issues of working women jointly.
11	Art-18.4 (b)	For co-option of an office bearer, it shall be by secret ballot procedure.	for co-option of an office bearer, it shall be by either raising of hands or by secret ballot as decided by majority executive committee members attended.
12	Art - 19	Article -19.4a: The State Executive Committee shall be the board of trustee to deal with funds and properties of the Association. The State/ District Branches / Capital City Branch /Special Branches / Units shall take prior permission of the State Executive Committee for the purchase, or {#},lease {#} of the properties in movable or immovable nature in their territorial jurisdiction as mentioned in the Art. 81.	Article -19.4a: The State Executive Committee shall be the board of trustee to deal with funds and properties of the Association. The State/ District Branches /Capital City Branch /Special Branches / Units shall take prior permission of the State Executive Committee for the purchase/sale or, lease/mortgage of the properties in movable or immovable nature in their territorial jurisdiction as mentioned in the Art. 81.

		The immovable properties of the Association shall not be sold nor mortgaged for any purpose b) The Board of Trustees shall have power to invest funds of the Association and to purchase, take on lease of land or buildings. c) To lease out the buildings or other immovable properties of the State/ Branches /Capital City Branch / Special Branches/ units on behalf of the Association, wherever feasible, with the permission of District Executive in respect of Taluk Units and State Executive in respect of others. d) To borrow money for the furtherance of the objects of the Association.	**Deleted** b. The Board of Trustees shall have power to invest funds of the Association and to purchase/sale, take on lease/mortgage of land or buildings. **Article -19.4c - Deleted** d). To borrow money for the furtherance of the objects of the Association.
13	Art-23.1	**DISTRICT BRANCH :** There shall be a Branch of the Association for each of the Revenue District or part of it in the State and it shall be known as the District Branch.	**DISTRICT BRANCH :** There shall be a branch of the Association for each of the Revenue district or part of it in the State and it shall be known as a District Branch. District Branches should be co-terminus with the Revenue Districts as defined by the Government.
14	Art-27.2	**DISTRICT BRANCH COUNCIL POWER AND FUNCTIONS:** The District Council shall : 1) Meet atleast once in a year. 2) Elect the President, Associate President, Five Vice-Presidents, Secretary, Organising Secretary, Four Joint Secretaries, Joint Secretary (Women) and Treasurer.	**DISTRICT BRANCH COUNCIL POWER AND FUNCTIONS ARTICLE :** The District Council shall : 1) Meet atleast once in a year. 2) Elect the President, Associate President, Five Vice-Presidents, Vice President (Women), Secretary, Organising Secretary, Five Joint Secretaries, Joint Secretary (Women) and Treasurer.

		3) Exercise supervisory control over all the activities of the Branch and its units. 4) Approve the Annual Budget. 5) Sanction expenditure over and above the budgetary provision. 6) To deal with the cases of indiscipline, malpractice, impropriety or any action that impairs the functioning of the Branch or unit. 7) To make rules consistent with this constitution to guide the various activities of the District Branch and its units and such rules shall be subject to approval by the State Executive Committee.	3) Exercise supervisory control over all the activities of the Branch and its units. 4) Approve the Annual Budget. 5) Sanction expenditure over and above the budgetary provision. 6) To deal with the cases of indiscipline, malpractice, impropriety or any action that impairs the functioning of the Branch or unit. 7) To make rules consistent with this constitution to guide the various activities of the District Branch and its units and such rules shall be subject to approval by the State Executive Committee.
15	Art-31A	-- --	**Vice President (Women).** **New Article** In addition to the duties of Vice President in Art.31, the Vice President (Women) shall attend all the duties entrusted by the President in respect of Women and General issues and she shall work together with State Branch women wing and attend the issues of working women jointly.
16	Art-36	The District Executive Committee shall have power to fill up interim vacancies viz., office bearers (or District councillor) or state councillor by co-option. The Co-option of office bearers shall be in the presence of observer deputed by the State Association only.	The District Executive Committee shall have power to fill up interim vacancies viz., office bearers (or District councillor) or state councillor by co-option. The Co-option of office bearers shall be in the presence of observer deputed by the State Association only. The term of co-opted Office Bearer should be co-terminus with the post filling up post tenure.

17	Art - 43(3 &4)		43.1. The District Executive may on its own accord or at the instance of members, under take to establish 'sports wing' and promote cultural and recreational activities of its members. 43.2. The District Executive Committee shall have power to formulate rules and regulations for the working of the 'sports wing' and other institutions set up under clause 1. These rules and regulations shall be consistent with the provisions of this constitution and become operative only on approval by the State Executive Committee.
		43.3 The Executive Committee of the District Branch subject to the control and superintendence of the State Executive shall be the Board of Trustees to deal with funds and other properties of the Branches and Units	**Art.43.3/Deleted**
		43.4.a. The Board of Trustees as referred to in article 43 (3) shall have power to invest funds of the Branch or units to purchase or take on lease of land or buildings.	**Art.43.4.a/Deleted**
		43.4.c.To borrow money for furtherance of the objects of the Branch or Units.	**Art. 43.4.c/Deleted**
18	Art - 46b(i)	**Capital City Branch Council:-** President, Associate President, Six (6) Vice Presidents, Secretary, Organising Secretary, Five (5) Joint Secretaries, Joint Secretary (Women) and Treasurer.	**Capital City Branch Council:-** President, Associate President, Six (6) Vice Presidents, Vice President (Women), Secretary, Organising Secretary, Six (6) Joint Secretaries, Joint Secretary (Women) and Treasurer.
19	Art-50A	----	**Vice President (Women):** (New Article) In addition to the duties of Vice President in Art.50, the Vice

			President (Women) shall attend all the duties entrusted by the President in respect of Women and General issues and she shall work together with Capital City Branch, Women wing and attend the issues of working women jointly.
20	Art - 55	**FILLING OF VACANCIES:-** Vacancies arising either in the posts of office bearers or members of the Executive Committee or Capital City Branch Councillors or State Council Members in the course of the term of their office, shall be filled up by Co-option by the Executive Committee.	**FILLING OF VACANCIES:-** Vacancies arising either in the posts of office bearers or members of the Executive Committee or Capital City Branch Councillors or State Council Members in the course of the term of their office, shall be filled up by Co-option by the Executive Committee. The term of co-opted Office Bearer should be co-terminus with the post filling up.
21	Art-60	1. The Executive Committee of the Capital City Branch shall be the Board of Trustees to deal with the funds and properties of Capital City Centre. 2. Subject to the control and Superintendence of the State Association the Board of trustees shall have power: a. To invest the funds of the Capital City Branch to purchase, take on lease land or buildings. b. Deleted @ Old one: To (#) (#) Lease out the land or buildings or other immovable properties c. To borrow money for the furtherance of the objects of the Capital City Branch. d. The transactions effected by the Board of Trustees under this Article shall be reported to the Capital City Council for ratification.	**Replaced Article 60 with the following;** The Executive Committee of the Capital City Branch shall deal with funds and properties of the Capital City Branch with prior approval of the State Executive Only.

22	Art-66	**Article - 66** Note(i) In the Units where the membership is 500 above and below 1000, the General Body shall elect President, Associate President, Four Vice Presidents, Secretary, Four Joint Secretaries, Joint Secretary (Women) and Treasurer. Note(ii) In the units where the membership is 1000 and above or in all the Head Quarter unit of the District Branch, the General Body shall elect President, Associate President, Four Vice Presidents, Secretary, Organising Secretary, Four Joint Secretary, Joint Secretary (Women) and Treasurer.	Note(i) In the Units where the membership is 500 above and below 1000, the General Body shall elect President, Associate President, Four Vice Presidents, Vice President (Women), Organizing Secretary, Secretary, Four Joint Secretaries, Joint Secretary (Women) and Treasurer. (ii) In the units where the membership is 1000 and above or in all the Head Quarter unit of the District Branch, the General Body shall elect President, Associate President, Four Vice Presidents, Vice President (Women), Secretary, Organising Secretary, Five Joint Secretaries, Joint Secretary (Woman) and Treasurer.
23	Art-69A		**Vice President (W): New Article** In addition to the duties of Vice President in Art.69, the Vice President (Women) shall attend all the duties entrusted by the President in respect of Women and General issues and she shall work together with District/Unit Branch Women wing and attend the issues of working women jointly.
24	Art - 79	79.6. The Executive Committee of the unit shall be Board of Trustees subject to the control and superintendence of the State Association and District Branch. 7. The Board of Trustees shall have power: a. To deal with the funds and properties of the Unit. b. To invest funds of the unit,	Article - 79 (6,7,a,b,d,e) **deleted.**

<table>
<tr><td></td><td></td><td>to purchase or take on lease land or buildings.
d. To borrow funds for the furtherance of the object of the unit.

e. The transactions made by the Board of Trustees under clause(6) shall also be got approved by the General body of the Unit.</td><td></td></tr>
<tr><td>25</td><td>Art-81</td><td>Notwithstanding anything contained in the Constitution, the District Branch, City Centre, Special Branch and Unit shall take any decision in the purchase or construction or lease of the immovable properties of the Association without prior permission as follows:
<table>
<tr><th>Nature</th><th>Proposal from</th><th>Approved by</th></tr>
<tr><td>Lease or rent or construction</td><td>Unit</td><td>District Executive</td></tr>
<tr><td></td><td>District Branches and City Centre</td><td>State Executive</td></tr>
<tr><td></td><td>State</td><td>State Executive</td></tr>
</table></td><td>Notwithstanding anything contained in the Constitution, the District Branch, Capital City Branch, Special Branch and Unit shall take any decision in the purchase/sale or construction or lease/mortgage of the immovable properties of the Association without prior permission as follows:
the proposals of Sale/Purchase, construction, lease /mortgage in respect of unit District Branches or Special Branch or Capital City Branch or State will be approved by state executive only.</td></tr>
<tr><td>26</td><td>Art - 83B</td><td>The audited and approved accounts of the Unit or Branch or State shall be furnished to the last Executive Committee or to the General Body or to the supervising authority as indicated in the below given table before the expiry of term of office as follows:-
<table>
<tr><th>Association</th><th>Supervising Authority</th></tr>
<tr><td>1. Unit</td><td>District Brach</td></tr>
<tr><td>2. District</td><td>State</td></tr>
</table></td><td>The audited and approved accounts of the Unit or Branch or State shall be furnished to the last Executive Committee or to the General Body or to the supervising authority as indicated in the below given table before the expiry of term of office as follows:-
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<tr><td>2. District</td><td>State Association</td></tr>
</table></td></tr>
</table>

		Branch Special Branch	Association	Branch Special Branch	
		3.State Association	State Executive or State General Body	3.State Association	State Executive or State Council
		In case of failure to furnish the accounts the office bearers authorized to maintain the accounts of the Unit or District Branch concerned are not eligible for re-election to the unit or District Branch or to the State Association. The State Executive or State General Body is competent to take any decision in case of failure in respect of accounts of the State Association.		In case of failure to furnish the accounts the office bearers authorized to maintain the accounts of the Unit or District Branch concerned are not eligible for re-election to the unit or District Branch or to the State Association. The State Executive or State General Body is competent to take any decision in case of failure in respect of accounts of the State Association.	

DR. POLA BHASKAR
SECRETARY TO GOVERNEMNT (SERVICES &HRM) (FAC)

SECTION OFFICER